

## Actor, director, teacher, coach, writer, playwright, dramaturge, artistic director



**Paula J Riley**

thespiralstudiotheatre.com

### Summary

- Over 35 years experience in all aspects of theatrical performance and production.
- Wrote poetry, stage plays, short stories and film scripts since 1960.
- Worked with writers in the capacity as dramaturge.
- Over 40 years as a performer on stage, screen and cabaret.
- Four years creating and producing as an artistic director of a New York City performance space and theatre company.
- Created the mission and direction of *The Spiral Theatre Studio* which encompasses plays for the elderly and creating a "green" sustainable performance space.
- Oversaw the promotional staff which includes strategic marketing, brand management, advertising, sales promotion collateral and public relations.
- Resurrected and built a unique stage structure called *The Spiral* that was utilized for *The Spiral Theatre Studio* performances.
- Experience in all office and back stage engagements including fund raising, sales, set design, costume design and propping.
- Over 35 productions directing actors, hiring and managing staff and interns.
- Created a proven teaching and coaching methodology called the *Primary Principals of Acting (PPA)* which conforms its process to the specific needs of the actor.
- Mentored the creative staff while maintaining a dynamic environment that fostered growth.

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### Recent Experience

*June 2011 to November 2014*

- Artistic Director with *The Spiral Theatre Studio*, an off-off Broadway non-profit, equity performance space and repertory company.
- Produced seven main stage theatrical productions, five readings and three celebrity interview events within a 10 period.
- Created a performance series called *Salt & Pepper*, which addresses the needs of older actors, playwrights and patrons. Produced five plays in that genre.
- Designed and built an intimate "gray-box" performance space within *The Network*. The revised space was utilized by other theatre companies, play festivals, acting teachers/coaches, seminar productions, film production studios and was a host space for parties and meetings.
- Worked as a director, and actor. Oversaw stage manager, set designer and photographer for seven theatrical productions.
- Started a small business in an uncertain economy and saw increased interest across a three year time span.
- Implement day-to-day operations such as: fund raising, new business development, studio promotion and public relations.

*April 2009, to June 2011*

Artistic Director with *New Heights Productions*, a for-profit theatrical company

- Produced a profitable AEA off-broadway main stage play for a three-week run.
- Implemented all day-to-day creative and business operations.

*January 2004 to August 2017*

Acting Coach and Theatrical Director

- Taught scene study and monologue techniques to over 500 students.
- Instructed students within the PPA process.
- Created and implemented six *From Scratch To Script* Workshops and *It's All Relative* Showcase Productions for students with performance in front of industry.

*April 1996 to August 2017*

Actor

- Performed in over 50 stage and screen productions.

*April 1960 to August 2017*

Writer

- *Triumphs of the Heart*, 1960–2015 (collected poems of a lifetime)
- *The Primary Principals of Acting*, 2014 (a guide for actors)
- *In Storage*, 2011 (a full length film script)
- *Short, Dark & Morbid*, 2003 (a series of short stories)
- *Amaz'n Grace*, 1987 (a full length stage play)

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### Affiliations

Member—SAG-AFTRA, Actors Equity, League of Professional Theatre Women